

SELF CHECK	Written test
-------------------	---------------------

Sector: Manufacturing

Occupation: MACHINING

Unit of Competence: Lead Small Teams

Code: IND MAC3 15 0217

Name _____ ID. No. _____

I. Answer to the following questions accordingly (3 pts. each)

1. Write the Six Key Elements of Leading?

2. Write the Easy Steps for Developing Your Leadership Skills?

3. Define Teamwork briefly?

4. What is leading explain briefly?

5. Write team leader's role?

II. Choose the one that best suits the statement and write the letter of your choice on the space provided. (2 pts. each)

_____ 6. Which one of the following is Leadership Functions

- A. Lead – don't drive C. Multiple Styles
B. Lead – don't follow D. None

_____ 7. To control a group of people, a country, or a situation

- A. Leading C. Team Work
B. Leadership D. Motivation

_____ 8. Contact point for communication between team and management

- A. Team leader C. Team
B. Group leader D. None

_____ 9. Which one of the following essence of leading

- A. Leadership C. Motivation
B. Teams & team work D. All

_____ 10. Which one of the following is how to avoid leading mistakes?

- A. Betrayal of trust C. Works too hard at being liked
B. Behaving inconsistently D. All

Note: **Satisfactory** rating – 20 points above / **Unsatisfactory** 17 below points

You can ask you teacher for the copy of the correct answers

Ethiopian TVET Program	STEP-GIZ	CT program for Remote Teaching Title: Machining L-3 Lead small teams test	July 2020	Page 2 of 2
------------------------	-----------------	---	-----------	-------------